

**SECRET**

*(Spec Page) ?*

13 NOV 1956

**MEMORANDUM FOR:** Chief, Finance Division

**THROUGH:** Acting Comptroller

**SUBJECT:** Finance Training for Personnel Assigned to Class B Stations

**REFERENCE:** Your memorandum to me, dated 17 October 1956, "Finance Training for Administrative Type Personnel," with Attachment

1. In reply to the memorandum referenced above, the Office of Training is prepared to offer specialized training in Field Finance Procedures for personnel going to "Class B" overseas stations. We understand that intensive training of small groups for a period of approximately two weeks' duration is desired.

2. With regard to making this training a prerequisite for all personnel going to Class B Stations, the assignment of DD/P personnel to any training rests within the offices of the DD/P.

3. We appreciate your offer of assistance in materials and facilities of the Finance Division. [redacted] of the Administrative Training Faculty, Intelligence School, will work with anyone whom you designate in developing the training.

25X1

[redacted]

ILLEGIB

**MATTHEW BAIRD**  
Director of Training

**Distribution:**

- Orig. and 1 - Addressee
- 1 - Acting Comptroller
- ✓ 1 - D/TR (Chrono) w/cy of basic
- 1 - C/IS/TR w/cy of basic
- 1 - C/AT/IS/TR
- 1 - SA/DDS (out 11/20/56)

25X1

OTR/I [redacted] lar (9 November 1956)

**SECRET**